

**Payments:**

All payments must be completed by the commencement of the conference. A VAT receipt will be issued on receipt of your payment and forwarded as well as joining instructions.

Use of Data:

ARMO reserves the right to share your full name and your company's name with other attendees at the event or venues where we are holding events. By completing this form we will add your contact details to our database and email you key information about the event, as well as relevant information on future events if you opt in. You will be able to opt out of updates about future events at any point in the future. For full information on the use of your data, please click [here](#).

Cancellation by ARMO:

ARMO reserves the right to cancel the booking of an individual. Any funds received would be reimbursed. If the ARMO 2023 conference is cancelled ARMO reserves the right to retain 10% of the ticket cost as an administration fee.

Cancellation:

If you are unable to attend after having confirmed your registration, please inform us in writing so that your registration may be transferred to any member of your company.

Refunds:

A charge of 35% will be made on written cancellations received up to two weeks before the conference. No refund will be given within two weeks of the conference date, although you may transfer the ticket to another member of your company as per above section.

Programme Details:

ARMO reserves the right to alter the programme without prior notice.

Ejecting Attendees:

ARMO reserves the right to remove any attendees from the event at its discretion.

Insurance:

ARMO cannot accept responsibility for damage to private property of delegates. Delegates are therefore advised to ensure they have their own insurance cover.

Hotels

ARMO is not responsible for hotels highlighted via links within the ARMO 2023 website or any situations that may arise from said booking.

Spouse Tour

The spouse tour is booked at your own risk and ARMO 2023 is not liable for any injuries or any loss of possession that may arise due to participation.

Injury

ARMO and all related events are not responsible for any injuries that may arise due to participation.